

Placement Offer Form

EMPLOYER INFORMATION	
Name of organization	LENKOWO Polish-English Artistic Playschool
Address	ul. Spacerowa 10
Postal Code	32-040 Wrząsowice
City	Wrząsowice/Kraków
Country	Poland
Telephone	48517280198
Fax	48 12 654 97 33
E-mail	przedszkole@lenkowo.pl
Website	www.lenkowo.pl
Size of enterprise [nr of employees]: small (≤ 50), medium (51-250), large (> 250)	Small fewer than 50
Year of foundation	2009
Short Description of the Company	Lenkowo Playschool is a non-public educational facility for children aged 2,5 to 6. We also run adaptive groups for children 20 months. Lenkowo is a modern language and artistic oriented playschool in which classes are run by English speaking Polish teachers and native speakers of English.
Other	X

CONTACT PERSON DETAILS	
Name	Paulina Jaworska-Gąsiorek
Department / Function	Teachers supervisor
Direct telephone number	48 12 270 57 03
Direct mobile	48501227393
Direct e-mail address	lektor@victoriacenter.pl

PLACEMENT INFORMATION	
Department / Function	Classroom assistant, teacher assistant
Description of activities	Helping certified teachers teach class, organize classroom, supervise children in cafeteria, on playground, field trips, helping prepare lesson materials, creating and executing own lesson plans
Duration	3 months
Working hours / Weekly working hours	Average of 6 hours a day, from 9 a.m. to 5.p.m. Monday to Friday
City	Wrząsowice/Kraków
Help with finding accommodation	X
Financial contribution	X
Other	Dinners provided in the playschool cafeteria

REQUIREMENTS	
Oral and written language skills	At least good spoken English, basic written English, able to communicate in English with the staff
Field of study	Education, Psychology, Teaching Methods, core school subjects
Computer skills	Basic knowledge
Other	Must enjoy working with young children, must be patient, open, creative, eager to sing, draw, paint and engage in all children activities.