

# Erasmus Student Work Placement in Spain

<b>EMPLOYER INFORMATION</b>	
Name of organisation	TEATRO CIRCO PRICE
Address inc post code	RONDA DE ATOCHA, 35. 28012 MADRID
Telephone	(0034)915279865
Fax	
E-mail	<a href="mailto:info@teatrocircoprice.es">info@teatrocircoprice.es</a>
Website	<a href="http://www.teatrocircoprice.es">www.teatrocircoprice.es</a>
Number of employees	40
Short description of the company	Teatro Circo Price is a theatre that belongs to the Madrid City Council. It is the only round venue in Spain. Its activity includes contemporary circus shows, theatre, live music, events and workshops during all the year.
<b>CONTACT DETAILS</b>	
Contact person for this placement	María Folguera
Department and designation, job title	Assistant to the Artistic Department
Direct telephone number	(0034) 915279865 ext215
E-mail address	<a href="mailto:info@teatrocircoprice.es">info@teatrocircoprice.es</a>
<b>APPLICATION PROCEDURE</b>	
Who to apply to (including contact details)	Contact María Folguera ( <a href="mailto:info@teatrocircoprice.es">info@teatrocircoprice.es</a> )
Deadline for applications	---
Application process	<b>Please send CV and letter of intent, both in Spanish</b>
Please provide as much information on the placement as possible – too much information is better than not enough!	
<b>PLACEMENT INFORMATION</b>	
Department, Function	ARCHIVE/DOCUMENTALIST
Location	Teatro Circo Price. Documentalist Department
Start Date	March 2013
Duration	3 months-6 months-9 months
Working hours per week	8 hours a day/4 days a week
Description of activities,tasks	Storing and cataloguing documents and other archival materials at Teatro Circo Price
Accommodation (please select)	
Details of financial and “in kind” support to be provided	
Other	
<b>COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS</b>	
Languages and level of competence required	Spanish Level: Very good
Computer skills and level of skills required	Use of Access, Excell, Filemaker Pro
Drivers license	Not required
Other	