

Universitatea „Alexandru Ioan Cuza” din Iași
Facultatea de Litere

PROGRAMUL ERASMUS+
Stagii de Practică 2017–2018

ANUNT PENTRU STUDENTI (anii I-III), MASTERANZI (anii I-II) SI DOCTORANZI (anii I-III)

Va invitam sa consultati documentul de mai jos care cuprinde informatii despre stagiile de practica pe care le puteti efectua in diverse tari in cadrul Programului ERASMUS+.

1. Tabelul de mai jos va fi actualizat pe masura ce institutiile care au confirmat posibilitatea de a primi stagieri de la UAIC vor trimite detalii si pe masura ce alti parteneri institutionali ne confirma disponibilitatea lor de a primi stagieri. Daca va intereseaza o anumita institutie, luati legatura cu persoana de contact indicata in tabel si cereti-i informatii suplimentare.
2. Daca doriti, puteti sa cautati alte institutii din tarile partenere care indeplinesc conditiile mentionate in Regulamentul afisat pe site-ul UAIC (<http://www.uaic.ro/international/programul-erasmus/studenti/mobilitati-de-practica-erasmus/>) si la avizierul Facultatii de Litere.

Instituția gazdă si persoana de contact	Oraș, țara	Nr. locuri disponibile	Poziție / Depart.	Perioada	Observații (activități, cerințe, alte detalii)
Casamona International Tine Mathiassen tine@casamona.com; tom@casamona.com	Barcelona, Spania	5	1. Marketing 2. Office Manager 3. A rental agent	Anul universitar 2017-2018	Informatii despre conditii si activitati, v. mai jos*.

<p>Università degli Studi di Parma</p> <p>Faustino Fabbianelli Dipartimento di Discipline Umanistiche, Sociali e delle Imprese Culturali Università degli Studi di Parma Via M. D'Azeglio 85, I- 43125 Parma tel. 0039 0521 032346 http://www.unipr.it/ugov/person/19416 unipr.academia.edu/FaustinoFabbianelli http://faustinofabbianelli.jimdo.com faustino.fabbianelli@unipr.it</p>	Parma, Italia	cel puțin 1		Anul univ. 2017-2018	Contactati-l pe dl. Fabbianelli pentru detalii privind sarcinile atribuite stagiatorilor, perioada desfasurarii stagiului, numarul de locuri disponibile, limba de lucru.
<p>Università degli Studi di Bari Aldo Moro (IBARI01) Address: Centro Polifunzionale Studenti - P.zza Cesare Battisti - 70121 - Bari (Italy)</p> <p>Dr Mariangela Mancino Erasmus Office Responsible person for Incoming Erasmus Students and incoming / outgoing Erasmus Traineeships mariangela.mancino@uniba.it tel. / fax: +39.080.571.4978</p>	Bari, Italia	3-4	Department of International relations	perioada preferata: mai - iulie (3 luni)	Limba de lucru: italiana sau engleza (nivel B1) Contactati-o pe Doamna Mariangela Mancino pentru detalii privind sarcinile atribuite stagiatorilor.
<p>University of Sassari</p> <p>International Relations Office</p> <p>Dott.ssa Carla Urgeghe</p> <p>curgeghe@uniss.it</p>	Sassari, Italia	1	-	Anul universitar 2017-2018	<p>Consultati lista de oferte pe pagina https://en.uniss.it/sites/sten/files/erasmus/list_of_traineeship_offers_2017_18_en.pdf</p> <p>Trimiteti CV-ul d-nei Carla Urgeghe (curgeghe@uniss.it) mentionand obligatoriu ID-ul ofertei care va intereseaza. Fiecare candidatura va fi analizata separat.</p>

<p>INTERNSHIP ID : UNI 21 - CLA University of Sassari Address: Piazza Università 21, 07100 Sassari www.uniss.it University Language Centre via Roma, 151, Sassari http://hostweb3.ammin.uniss.it /php/cla.php</p>	Sassari, Italia	1		febr. – apr. 2018	<p>Only PG students enrolled on a course of Foreign Languages and Literature may apply. Language skills: B1 language level in Italian; C1 language level in English. ICT proficiency level: Working knowledge of basic software Packages (Office)</p> <p>The intern will support the CLA in the organisation and management of educational measures and projects (eg. language courses for outgoing students, tutoring for incoming students, translation activities etc.)</p> <p>Trimiteti CV-ul d-nei Carla Urgeghe (curgeghe@uniss.it) mentionand obligatoriu ID-ul ofertei. Fiecare candidatura va fi analizata separat.</p>
<p>INTERNSHIP ID : UNI 22 - RELINT University of Sassari Address: Piazza Università 21, 07100 Sassari www.uniss.it</p>	Sassari, Italia	1	International Relations Office - University of Sassari	febr. – apr. 2018	<p>The student must be enrolled on one of the following courses: Communication, Political Sciences, Translations or similar. Language proficiency: B1 language level in Italian; B2 language level in English. ICT proficiency level: good knowledge of basic software packages and web communication experience</p> <p>The intern will be involved in the management of international student mobility programmes with focus on communication, organization of incoming and outgoing mobility both for study and for placement, contacts with partner institutions. Additional activities will include institutional communication, promotion of international mobility opportunities offered by the University of Sassari, language support for information and translations, new partners search and development of new international cooperation projects.</p> <p>Trimiteti CV-ul d-nei Carla Urgeghe (curgeghe@uniss.it) mentionand obligatoriu ID-ul ofertei. Fiecare candidatura va fi analizata separat.</p>
<p>INTERNSHIP ID : UNI 44 University of Sassari Address: Piazza Università 21, 07100 Sassari www.uniss.it Press Office</p>	Sassari, Italia	1		3 months ian. – apr. 2018; mai – iulie 2018	<p>Only students enrolled on one of the following courses may apply: Communication Science, Journalism Language skills: B1 Italian language level spoken and written; Working knowledge of basic software packages (Office)</p> <p>Trimiteti CV-ul d-nei Carla Urgeghe (curgeghe@uniss.it) mentionand obligatoriu ID-ul ofertei. Fiecare candidatura va fi analizata separat.</p>

<p>INTERNSHIP ID : COM 1 - Comune di Sassari Address: Piazza del Comune 1, 07100 Sassari http://www.comune.sassari.it/</p>	<p>Sassari, Italia</p>	<p>1</p>	<p>Department for General Affairs, Transparency and Participation - URP Office Corso Angioi 15 - 07100 Sassari</p>	<p>3 luni (se poate prelungi) febr. – apr. 2018</p>	<p>Only students enrolled on one of the following courses may apply: Sociology, Public Administration, Communication or equivalent; law, statistics; tourism economics; language mediation, INTERPRETING.</p> <p>Language proficiency: A2 level in written and spoken Italian A2 level in written and spoken English</p> <p>The internship includes the activities managed both by the URP - Office for relations with the public (front office, direct contact with users) and by the "Punto Città" office, devoted to foreign users (communication with both EU and non-EU foreign users, thus allowing improvement of the foreign languages used. Cooperation in carrying out the administrative procedures will also be required). The intern will also carry out back office activities (legislative communication strategies, group work oriented to the production of communication material, translation, customer satisfaction proposals).</p> <p>Trimiteti CV-ul d-nei Carla Urgeghe (curgeghe@uniss.it) mentionand obligatoriu ID-ul ofertei. Fiecare candidatura va fi analizata separat.</p>
<p>INTERNSHIP ID : COM 4 Comune di Sassari Address: Piazza del Comune 1, 07100 Sassari http://www.comune.sassari.it/</p>	<p>Sassari, Italia</p>	<p>1</p>	<p>Department of Local Development: Culture and Tourism Marketing</p>	<p>3 luni febr. – apr. 2018</p>	<p>Only students enrolled on university courses related to the field of Culture and Tourism, Language mediation (or equivalent) Language proficiency: B1 language level in Italian (or higher); B1 language level in another EU language (or higher)</p> <p>.....</p> <p>The trainee will be fully involved in all the activities carried out by the Department for Tourism and Cultural Activities. The training is intended to foster soft skills and promote European Project Management efficiency through the use of foreign languages, in addition to projects and initiatives at local level in the field of Culture, Tourism and Integrated Development. Specific activities will be performed in the fields of local development, tourism and cultural mediation. Activities will include:</p> <ul style="list-style-type: none"> • help desk for foreign users (tourist information, publications in different languages); • support in on-line communication campaign targeted to foreign partners; • translation, interpretation and involvement in cultural and

					<p>touristic events</p> <p>Trimiteti CV-ul d-nei Carla Urgeghe (curgeghe@uniss.it) mentionand obligatoriu ID-ul ofertei. Fiecare candidatura va fi analizata separat.</p>
<p>INTERNSHIP ID : ILLAB Bookshop IL LABIRINTO di Nonis V. e c. sas Address via Carlo Alberto, 119 Alghero tel. fax: +39 079980496 email:</p>	Sassari, Italia	1	Bookshop IL LABIRINTO di Nonis	<p>3 luni (se poate prelungi) febr. – apr. 2018</p>	<p>Only students enrolled on one of the following courses may apply: Literature, Foreign Languages, Philological Sciences, Humanities, Translation, Interpretation, Linguistics, Education, Teacher Training; Communication and Information Sciences, Journalism, Cinematography, Arts, History; Social Sciences, Political Sciences and Sociology, Architecture, Urban and Regional Planning. Language Proficiency: B1 language level in Italian; B1 language level in English</p> <p>The internship programme will focus on the following matters: arrangement of the set; participation in the booking activities of new publications; participation in the organization of literary events and meetings with authors; relations with customers; possible relations with foreign publishers; The intern will have the chance to improve language skills.</p> <p>Trimiteti CV-ul d-nei Carla Urgeghe (curgeghe@uniss.it) mentionand obligatoriu ID-ul ofertei. Fiecare candidatura va fi analizata separat.</p>
<p>INTERNSHIP ID : KOINE International bookshop Koinè Srl Via Roma 137, 07100 SASSARI Tel. +39.079275638</p>	Sassari, Italia	1		<p>Unlimited; all year</p>	<p>The intern must be enrolled on a course of Humanities/Fine Arts/Foreign Languages/Law, Political Sciences and Economics provided they have a strong interest in books and reading. Language skills: A2 Italian language level; B1 English language level; ICT proficiency level: working knowledge of basic software packages</p> <p>The intern will learn the bookshop management activities with reference to sales, book orders and customer relations. The internship activities will also include cooperation in organizing cultural events and reading laboratories for kids in schools and libraries.</p> <p>Trimiteti CV-ul d-nei Carla Urgeghe (curgeghe@uniss.it) mentionand obligatoriu ID-ul ofertei. Fiecare candidatura va fi analizata separat.</p>
<p>INTERNSHIP ID : MSARDE 1 Bookshop Messaggerie Sarde http://www.messaggeriesarde.it/</p>	Sassari, Italia	1		<p>3 luni febr. - apr. 2018</p>	<p>Nivel licenta sau masterat The candidate must be enrolled on a course in Communication Science or similar. B1 English language level; B1 Italian language level</p>

<p>..... Piazza Castello 11, Sassari – +39.079/230028 –</p>					<p>ICT proficiency level: working knowledge of basic software packages</p> <p>The trainee will be involved in the sales-related activities and in particular: daily organization and arrangement of the bookshop; customer relations and customer care; organization of cultural events: cooperation in the event management; contacts with editors and media.</p> <p>Trimiteti CV-ul d-nei Carla Urgeghe (curgeghe@uniss.it) mentionand obligatoriu ID-ul ofertei. Fiecare candidatura va fi analizata separat.</p>
<p>INTERNSHIP ID : ASINARA Parco Nazionale dell'Asinara (National Park Asinara) http://www.parcoasinara.org/ Address: Via Josto 7, 07046 Porto Torres. Email: parco@asinara.org; Ph. +39.079 503388 ; fax +39.079 501415</p>	Sassari, Italia	1		<p>3 luni (se poate prelungi) febr. – mai 2018</p>	<p>Applicants must be enrolled in one of the following courses: Communication, Media Studies, Sociology. Soft skills, computer graphics and websites knowledge are required. Language proficiency: B1 Italian (written and spoken); B1 English language level.</p> <p>The intern will cooperate with the directorate and with both earth and sea sectors. Main tasks will include website content implementation, web communication for the Park as well as for the "Isola dell'Asinara" marine reserve. The intern will be involved in creative writing activities and in the management of digital interfaces for the public communication developed in the nature reserve Office. The intern will support the launch of the English version of the website.</p> <p>Trimiteti CV-ul d-nei Carla Urgeghe (curgeghe@uniss.it) mentionand obligatoriu ID-ul ofertei. Fiecare candidatura va fi analizata separat.</p>
<p>INTERNSHIP ID : IMC 5 IMC Foundation International Marine Centre Onlus www.fondazioneimc.it Località Sa Mardini Torregrande 09170 Oristan</p>	Sassari, Italia	1		<p>3 luni (se poate prelungi) febr.-mai 2018</p>	<p>Nivel licenta sau masterat la specializarea Communication Sciences. B2 English language level; B1 Italian language level</p> <p>Operative support in planning training activities with schools, communication of the research outcomes through seminars, summer schools, website contents, articles and gadgets.</p> <p>Trimiteti CV-ul d-nei Carla Urgeghe (curgeghe@uniss.it) mentionand obligatoriu ID-ul ofertei. Fiecare candidatura va fi analizata separat.</p>
<p>INTERNSHIP ID : NATURA02 NATURALGHERO www.naturalghero.com</p>	Sassari, Italia	1		<p>(3-6 luni) mai – octombrie 2018</p>	<p>Only students enrolled on one of the following courses may apply: Tourism Economics; Tourism; Communication Sciences; Biology; Environmental Science or similar. Language skill: B1 Italian language level; B2 English level.</p>

<p>..... Regione Salondra 9 - 07041 Alghero (SS) www.naturalghero.com +393276163649</p>					<p>Problem solving, communication, public and interpersonal relation skills are required</p> <p>Main activities will include: customer care and bookings at the information point of the company. The student will also support the guide during naturalistic, historical and cultural tours, acquiring skills of managing tourist groups in various contexts. Trimiteti CV-ul d-nei Carla Urgeghe (curgeghe@uniss.it) mentionand obligatoriu ID-ul ofertei. Fiecare candidatura va fi analizata separat.</p>
<p>INTERNSHIP ID : AQUARIUM 2 Aquarium Cala Gonone Via La Favorita 08022 Cala Gonone - Dorgali - NUORO http://www.acquariocalagonone.it/</p>	Sassari, Italia	1	Department for Communication and Reception	3 luni iunie – sept. 2018	<p>Nivel licenta sau masterat Only students enrolled in the one of the following courses may apply: Marketing & Communication, Foreign languages, Humanities, or equivalent. Language proficiency: English B2; Italian A2; Applicants mother tongue in English, French, German or Spanish will be preferred ICT proficiency level: good knowledge of Microsoft Office package (Word, Excel) ; good knowledge of the most common social networks</p> <p>The trainee will be involved in all activities carried out by the Department for Communication and Tourist reception. Main tasks include: - front office activities with Italian and foreign tourists; - support in communication campaign on website and social networks; - website contents translation Trimiteti CV-ul d-nei Carla Urgeghe (curgeghe@uniss.it) mentionand obligatoriu ID-ul ofertei. Fiecare candidatura va fi analizata separat.</p>
<p>INTERNSHIP ID : UNI 4 University of Sassari Address : Piazza Università 21, 07100 Sassari www.uniss.it</p>	Sassari, Italia	1	Department of Political Sciences, Communication and Information Engineering	3 luni (se poate prelungi) febr. - apr. 2018	<p>Only Communication Sciences, Sociology or Public Administration students may apply. Soft skills and knowledge of computer graphics and websites is required; Language proficiency: B1 in Italian; B2 in English</p> <p>The intern will cooperate in the activities carried out at the CEL (institutional communication and e-learning laboratory). During the internship the student will learn to realize online communication artifacts for the Department, carry out translation and creative writing activities, managing digital interfaces for public and academic communication. Trimiteti CV-ul d-nei Carla Urgeghe (curgeghe@uniss.it) mentionand obligatoriu ID-ul ofertei. Fiecare candidatura va</p>

					fi analizata separat.
<p>STRAFORMATION www.straformation.fr</p> <p>M. Ferhat TOK Responsable RH et pédagogique</p> <p>contact@straformation.fr</p>	Strasbourg, Franta	10	-	Anul universitar 2017-2018 - Minimum 2 luni, maxim 3	<p>Détails: -10 places offertes sur l'année mais 2 stagiaires simultanément maximum -Minimum étudiants en MASTER Tâches: assister un enseignant, intervenir en groupe ou en individuel auprès de stagiaires de différents niveaux en français/ anglais/ allemand / russe /espagnol éventuellement. - Le niveau requis est de C1 minimum dans la langue de travail souhaitée. Pour candidatura, scrieti pe adresa contact@straformation.fr.</p> <p>..... (Puteti sa o contactati pe d-ra Rusu Mihaela Alexandra, fosta stagiară, pentru diverse impresii si sfaturi: rusu.mihaela.alexandra@gmail.com)</p>
<p>Institut STRALANG Établissement Privé d'Enseignement Supérieur 16 rue Jean-Henri Schnitzler 67000 Tél: +33 388 31 48 38 Fax: +33 959 72 23 06</p> <p>Mme Meryem CETIN Directrice adjointe meryem.cetin@stralang.com www.stralang.com</p>	Strasbourg, France	10	- Départ. français langue étrangère, anglais et allemand - Départ. "partenariat"	Anul universitar 2017-2018	<p>A propos de l'institut: Établissement privé d'enseignement supérieur, labellisé "Qualité FLE", membre de Campus France et du Groupement FLE. Notre établissement dispense des cours de FLE, culture et société, du Français sur objectifs spécifiques (français des affaires, de la médecine, relations internationales et français juridique), de préparation aux études universitaires et aux examens du DELF-DALF ainsi que des stages de formateurs FLE. Notre institut est agréé par le rectorat de l'Académie de Strasbourg.</p> <p>Poste, attributions, nombre d'heures de travail (on accepte même à temps partiel) ; - département Français langue étrangère, anglais et allemand comme professeur stagiaire ou bien dans le département "partenariat" pour un minimum de 25h hebdomadaires et 35h maximum uniquement dans la semaine. - langue(s) de travail; français -niveau de langue : minimum B2 -niveau d'études : L, M et D</p> <p>..... Candidatii interesati pot cere coordonatorului Erasmus+ (mihlupu@yahoo.com) Catalogul institutului (in format electronic).</p>

<p>Istituto Istruzione Superiore „Pischedda”</p> <p>Mrs Annalisa Marongiu Departamental Coordinator and Tutor for the Foreign Language Assistants lisamar64@tiscali.it</p>		2		ian. - mai 2018	<p>Language : at least B2 or C1 level. One or two assistants (for English)</p> <p>The issues we would like them to cover are Global issues like the ones we usually have to do with our Model United Nation conferences (international policies, Human rights, environmental issues, but also themes that could be of interest for the students, like digital and social addictions, and many others).</p>
<p>Universidad Politécnica de Cartagena Blasi Navarro – Jefe Servicio Comunicación Servicio de Comunicación UPCT Pl. del Cronista Isidoro Valverde, s/n Edificio "Rectorado" - 30202 Cartagena (Spain) Telephone: +34 968 325684/80 Blasi.navarro@rec.upct.es Comu.interna@upct.es www.upct.es</p> <p>..... Pietro Notaro sri.support@upct.es Anna Gargiulo anna.gargiulo@upct.es</p>	Cartagena, Spain	1	Universidad Politécnica de Cartagena	Anul universitar 2017-2018 Minim 3 luni	<p>Main placement activity : Assisting and making improvements on the corporate website, sharing news and general administrative support (use of e-mail and telephone). Customer service. The trainee will have occasional contacts with the public.</p> <p>Student profile: Any relevant discipline (Marketing, Communication and Translation and Interpretation/Language degrees are considered an advantage) Good computer skills Mature, responsible, organised, able to work on his/her own and with other people. Versatile.</p> <p>Interested in communication, social media, community management, mass media, translation, good with languages Necessary basic computing skills (Word, Excel, Access, PPT)</p> <p>Spanish – B2 written and spoken (minimum) English – B2 written and spoken (minimum)</p>

*Informatii detaliate despre oferta **Casamona International - Barcelona, Spania**

- Office Manager** : you will be in direct contact with our clients and owners. For this position you must be detail-oriented, good at multitasking and persistent with good management skills. In addition, you will be in charge of your own schedule, so you need to be organized. You will speak Spanish every day and will need to have good communication skills. You will learn about all aspects of the company, working alongside the general manager and thus will have to have a clear understanding and structured overview of all your personal and furthermore the company's general daily tasks. Additionally, as an Office Manager you will do some flat finding, one of the most important tasks in the company. Fluent English and Spanish is necessary for this role. Compensation: Fixed salary 200€ / month including 6 flat finds in total plus 10% commission of any deal. Office hours: Monday - Friday from 09.00 to 17.00; Including two late shifts a week 12:00-19:00; Additionally two Saturdays per month from 10.00 to 14.00; Max. 40 hours a week
- Rental Agent:** You are going to work as an intermediary between apartment owners and clients in order to rent properties in Barcelona, often visiting all areas of the city. You will also have to work on other projects, such as flat finding. In addition, you will be in charge of your own schedule, so you need to be detail-oriented and organized. You must have a strong conduct of Spanish, both written and spoken. You must be able to work for a minimum of five months. Speaking French is a BONUS. Compensation: you receive commission based on rental deals and can get up to 20% (starting with 10%) in commission.

3. Listing Agent: Help us find new apartments for sale and rent. You will call owners and then go and see their apartment, take pictures and work with our real estate software. You will write descriptions in English and in Spanish. You must have a strong conduct of Spanish, both written and spoken. You must be able to work for a minimum of three months. Speaking French is a bonus. Office hours for Rentals: Monday - Friday from 09.00 to 17.00; Including two late shifts a week 12:00-19:00; Additionally two Saturdays per month from 10.00 to 14.00; Maximum of 40 hours a week.

4. Sales assistant : You are going to work with senior sales agents and help them find apartments, do visits and learn about real estate. You will also get your own sales clients later when you know more. You you need to be detail-oriented and organized. You must have a strong conduct of Spanish, both written and spoken. You must be able to work for a minimum of five months. Speaking French is a BONUS. Compensation: you receive commission when your sales person is selling.

5. Marketing and PR role: For a marketing and PR role it is essential that you are creative and possess excellent writing skills. It will be your duty to sell Casamona as a unique brand through innovative blogging and social media updates. You need to have at least one of the following qualifications - to apply please send in a small piece of writing showcasing your creative writing abilities! **Internships in Marketing are unpaid.**

1. Blogging - To be written in perfect English, the blog sells aspects of Barcelona city, from things such as where to eat to upcoming events. It will be your duty to research into things that might excite Casamona customers and sway them to invest in the city. We don't just sell apartments, we sell the city. See our blog <http://www.casamona.com/category/blog/real-estate-news/> Can you help us update this ?
2. IT&SEO skills and experience in working in IT. Do you know word press ? Or do you know of SEO , google analytics etc?
3. Photographer, have you taken any previous Photography courses? Can you go and visit our apartments with our sales people and help them take photos?

Office hours for marketing: Monday - Thursday from 09.00 to 16.00; Friday from 10:00-17:00; Additionally 2 Saturdays per month from 10.00 to 14.00; Maximum of 40 hours a week. LAST: We also have interns helping us with accounting (Getting all invoices together) and als HR (having interview with new interns). If you are interested in also helping in one of these area, let us know.

CALENDARUL SELECȚIEI:

31.10.2017	Afișarea condițiilor de selecție și a locurilor disponibile
01.11-21.11.2017	Depunerea dosarelor de candidatură Pentru stabilirea zilei si a orei la care vreti sa predati dosarul, contactati coordonatorul conf.dr. Mihaela Lupu : mihlupu@yahoo.com .
19.10.2017	Întâlnire informativă cu studenții interesați, ora 13, Sala Video
23.11.2017	Interviul* : ora 14, Catedra de Franceza
28.11.2017	Afișarea rezultatelor selecției (ora 18)
08.12.2017	Întâlnirea cu studenții selectați (vor fi contactați prin email)

*Se admit interviuri online via Skype.

Pentru informații suplimentare: conf. dr. Mihaela LUPU, coordonator Erasmus+ Practică (Facultatea de Litere: mihlupu@yahoo.com, (informații despre locurile de practică, sarcini, responsabilități, activități).

Afișat astăzi, 31.10.2017, la Secretariatul Facultății de LITERE